



State of New Hampshire
DEPARTMENT OF ENVIRONMENTAL SERVICES

6 Hazen Drive, P.O. Box 95, Concord, NH 03302-0095
(603) 271-3503 FAX (603) 271-2982



March 18, 2002

Donald E. Garfield
Chairman, Board of Commissioners
Meriden Village Water District
P.O. Box 84
Meriden, NH 03770

Letter of Deficiency
No. WD WWEB/C 02-01

Re: Meriden Village Wastewater Treatment Plant

Dear Mr. Garfield:

On May 18, 2001, the Department of Environmental Services Water Division Wastewater Engineering Bureau (DES) conducted a compliance inspection at the Meriden Village Wastewater Treatment Plant (facility). Based on the facility's response DES understood that all the cited deficiencies were corrected by 5/30/01 with the exception of the development of the Quality Assurance/Quality Control (QA/QC) Manual, which the facility indicated would be completed by March 1, 2002. DES accepted the facility's proposed schedule.

When DES did not receive the facility's QA/QC Manual on March 1, 2002, we contacted the facility to request submittal of the QA/QC Manual. Mr. Bill Taylor, Chief Operator, indicated that additional time was needed to complete the QA/QC Manual. We believe that the facility has had more than enough time to complete the QA/QC Manual. However, in an effort to resolve this matter, DES will grant the facility an additional 45 days to complete the QA/QC Manual.

Please note that, if DES does not receive a complete QA/QC Manual by **April 15, 2002**, DES will initiate fine proceedings. The fines will be assessed from the initial due date (3/1/02) of the QA/QC Manual and increase each month that the QA/QC Manual is late. The QA/QC Manual must also be fully implemented at the facility by April 15, 2002.

Please send the QA/QC Manual to DES/WD-WWEB, Attention: Roy Gilbreth, P.O. Box 95, Concord, NH 03302-0095. DES will review the QA/QC Manual and contact you with any comments we may have. If you have any questions regarding this submittal, please contact Sharon Ducharme at 271-3307 or Roy Gilbreth at 271-1494.

Sincerely,

COPY

John R. Bush, P.E.
Administrator
Wastewater Engineering Bureau

Certified Mail/RRR: 7099 3400 0003 0688 7541

cc: Sharon L. Ducharme, P.E., DES WWEB
Roy Gilbreth, DES WWEB

~~Geographical Information Coordinator~~